



Form R.A. 8502-1

Application No. _____

Application for Accreditation
Under R.A. 8502
Jewelry Industry Development Act of 1998

- New ___ micro jewelry enterprise
- Renewal ___ small scale jewelry enterprise
- Accreditation valid until _____ ___ medium scale jewelry enterprise
- ___ large scale jewelry enterprise

Company : _____
 Office Address: _____
 Factory/Plant Address: _____
 Tel No. : _____ Fax No.: _____
 Name & Position of Contact Person : _____
 Year Established: _____

Legal Personality :

- ___ Single Proprietorship
- ___ Partnership
- ___ Corporation
- ___ Others

• For New Projects Only:

Project Cost :

Building P _____
 Machinery & Equipment _____
 Installation & Other Cost _____
 Financial Charges _____
 Working Capital _____
 Others (Specify) _____
Total Project Cost P _____

Sources of Financing

Equity:
 Local _____
 Foreign _____
 Loans P _____
 Others _____
Total P _____

Ownership/Major Stockholders:

Name	Nationality	Capitalization

Labor Generation:

No. of Employees

Direct Labor - _____
 Indirect Labor - _____
 Administrative - _____

Number of Active Members (For Import Consolidator/Jewelry Association): _____

Registration under other laws (BOI, PEZA, SBMA, EDA etc.):

Law: _____

Registration No.: _____

Date Registered: _____

Activity: _____

Capacity: _____

Manufacturing Process : _____

*Facilities installed/to be acquired: _____

*(For Existing companies proposing to acquire additional machines)

List of Additional Machinery to be acquired

_____ P _____

_____ P _____

_____ P _____

Total Cost P _____

* List of Raw materials Requirements:

Please attached extra sheet

Gross Sales (For Existing):

Year	Domestic Sales		Export Sales		Total	
	Volume	Value	Volume	Value	Volume	Value

I hereby certify that the above information are true and correct and that relevant export/concerned documents shall be made available to verify the same.

(Signature of CEO over Printed Name)

Position

Subscribed and sworn to before me this _____ day of _____ 19____
with the affiant exhibiting to me his/her Residence Certificate No. _____ date
_____ issued at _____.

NOTARY PUBLIC

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

Documents to be attached :

For New Application for Accreditation:

- a) DTI/SEC Certificate of Registration, Articles of Incorporation
- b) Mayor's Permit or Municipal License
- c) TIN/VAT Registration
- d) An endorsement by a duly recognized jewelry association, accredited by the Board wherein it is a member in good standing.
- e) Certification by enterprise on its total assets.
- f) Accreditation from the Bureau of Product Standards for enterprises whose activity is assaying.
- g) In addition to the above documents, Import Consolidator/Jewelry Association will submit the following documents:
 1. List of Active members (name, office and plant address, telephone & fax numbers.)
 2. Financial Statements

In addition to the above requirements, the criteria for BOI accreditation of Import Consolidator/Jewelry Association:

- Must be duly registered by the SEC (as non-stock, non-profit for import consolidator)
- Must be at least three (3) years in existence
- Must have at least 10 active members

For Renewal of Accreditation:

A) Proof of compliance with the Reportorial Requirements:

- a) Annual Report of Operation
- b) Income Tax Returns
- c) Audited Financial Statements, viz.
 - 1) profit and loss statement; and
 - 2) balance sheets – 30 calendar days from date of filing with the BIR of the annual ITR for the preceding calendar/fiscal year.

For the first two (2) years of accreditation of the Jewelry Enterprise, the submission of a Certified True and Correct Financial Statement in lieu of the Audited Financial Statement may be sufficient.

- d) Proof of remittance of withholding taxes, payments of VAT, payments of SSS contributions, and other benefits accorded to workers as mandated by existing law;
 - e) Incentives availment reports
- B) Changes if any, in the corporate or organizational structure of the qualified Jewelry enterprise;
- C) An endorsement by a duly recognized jewelry association, accredited by the Board wherein it is a member in good standing with certification on total assets of the endorsed member;
- D) Mayor's permit or municipal license.
- E) Official Receipts as proof of payment on penalty for late submission of reports.